

PUBLIC MEETING

MINUTES - MAY 20, 2010

A Public meeting of the Guelph Police Services Board was held on May 20, 2010 in the Board Room 3rd Floor of the Guelph Police Services commencing at 2:30 p.m.

Present: M. Fairbairn, Member
G. Kovach, Member
K. Farbridge, Member
P. Giles, Member
C. Parton, Executive Assistant

R. Davis, Police Chief
S. Morris, Director, Corporate Services
K. Pagnan, Finance Manager

Regrets: D. Clark, Chair
H. Perets, Legal Counsel
B. Eden, Deputy Chief, Neighbourhood Services
T. Harris, Human Resource Manager

Guests: Jesse Mendoza Canadian Cab,
Peter Robinson, Canadian Cab
Jonathan Green, Manager, Information Technology
Inspector Garry Male

11. WELCOME

In the absence of the Chair, M. Fairbairn chaired the meeting. The meeting was called to order at 2:34 p.m.

Chair M. Fairbairn welcomed the guests.

12. APPROVAL OF AGENDA

Additions: 19.2 Law Enforcement Torch Run for Special Olympics
Reverse: Items 14 and 15

Moved by P. Giles
Seconded by G. Kovach
THAT the Agenda be approved as amended.
- CARRIED -

13. DECLARATION OF CONFLICT OR PECUNIARY INTEREST

There were no declarations of conflict or pecuniary interest.

14. MINUTES OF PUBLIC MEETING OF APRIL 15, 2010

Moved by P. Giles

Seconded by G. Kovach

THAT the Minutes of the Public Meeting held Thursday, April 15, 2010 be approved as presented.

- CARRIED -

15. Presentation by Jesse Mendoza on behalf of the Guelph Taxi Companies

On behalf of both the Canadian Cab and Red Top Taxi companies Mr. Jesse Mendoza presented a proposal for a fare increase in light of the HST implementation. The rates would be as follows: initial drop charge to be increased 10 cents from \$2.80 to \$2.90; the kilometre rate to be increased 10 cents from \$2.10/km to \$2.20/ km with no increase in waiting time. This results in a 4.1% increase overall. He presented comparative rates from Waterloo, City of Hamilton, City of Toronto and City of London.

Moved by K. Farbridge

Seconded by P. Giles

THAT the Guelph Police Services Board grant the tariff increases as requested by Canadian Cab and Red Top Taxi; and

THAT the drop charge increases from \$2.80 to \$2.90, and

THAT the kilometre charge be increased from \$2.10 to \$2.20, and

THAT there be no increase in the waiting time.

- CARRIED -

16. CHAIR'S REPORT

16.1 Correspondence Received

- a) Letter from Canadian Cab Ltd. Regarding rate increase (*Presentation made*)
- b) Ministry of Community Safety and Correctional Services – Reduce Impaired Driving Everywhere grant
- c) Victim Services Wellington requesting support of golf tournament (*to be dealt with under item 19.1*)
- d) Second letter from Jesse Mendoza

16.2 Correspondence Issued

- a) Letter and cheque to John Howard Society
- b) Letter and cheque to Guelph Police Service Baseball Team
- c) Letter and cheque to Junior Citizen Award Committee

17. CHIEF'S REPORT

17.1 Taxi Licenses

Moved by P. Giles

Seconded by K. Farbridge

THAT the Guelph Police Services Board approve the taxi driver owner license application of Casey Cox.

CARRIED -

17.2 Human Resources Report

One full-time equivalent officer vacancy and one civilian vacancy are still outstanding and are being actively recruited.

Transfers

A list of officer transfers was presented.

New Hires

Moved by P. Giles

Seconded by G. Kovach

THAT the Guelph Police Service Board appoint Joel Apps, Erin DeRuyter, Stephanie Wagner and Caitlyn Chaput as summer students with the Guelph Police Service effective May 3, 2010,

- CARRIED -

Resignations

Effective April 24, 2010 Jane Murray resigned her position of Part-time CPIC Operator.

New Programs and Training

In April all Supervisors were trained on the new performance appraisal system Attendance Management Program and the changes to the Workplace Harassment Policy. On May 5 and 6, 2010 the Human Resources Department hosted a lunch and learn information session for all civilian and police members interested in learning about the new performance appraisal system.

Exit Interviews and Reasons for Leaving

A summary of police officer retirements, resignation – (other service), resignation – other (relocation, career change) and a previous years comparison was reviewed.

Accommodation Report

A summary of Guelph Police Service staff currently *off duty* due to work-related (WSIB) injuries or non work-related injuries/maternity leave or on *modified duty* due to work-related (WSIB) injuries or non-work related injuries/maternity leave was presented as information.

17.3 Upcoming Staff Meetings

The following are meeting opportunities for the members of the Guelph Police Service and Guelph Police Services Board members to attend: Wednesday June 2nd, 11:30 a.m. "Multi-Cultural Flag Raising" ceremony and Friday June 11th, 7:00 p.m. Riverside Park, opening of Guelph Multi-Cultural Festival.

17.4 Financial Report

a) Police Variance Report – Period ending April 30, 2010

The financial expenditure report for the period January 1- April 30, 2010 was presented. Year to date there is a 3.4% positive variance to budget due primarily to timing of spending and grant monies received. Based upon assumptions at this time the actual are expected to be equal to budget this year.

b) Capital Project Status Report – Period ending April 30, 2010

The Capital Project Status report was reviewed.

c) Guelph Police Service Overtime Analysis Report – Period ending April 24, 2010

The overtime report for the period ending April 24, 2010 delineates the ten specific factors affecting overtime hours and individual expenditures for 2006 through 2010 for the same period. There has been a 1% increase in overtime hours compared to the same period in 2009.

17.5 2011 Budget Discussion

Moved by G. Kovach
Seconded K. Farbridge

THAT the Guelph Police Services Board approve in principle the draft 2011 Guelph Police Service Operating and Capital Budget Schedule pending further information from the City as to the 2011 budget process and guidelines, and **THAT** the Guelph Police Services Board consider priorities and directions for the Guelph Police Service to assist with internal preparation of the 2011 operating and capital budgets to be discussed at the June Board meeting.

- CARRIED -

18. OLD BUSINESS

18.1 By-law 125 Taxi Cabs

Moved by P. Giles

Seconded by G. Kovach

THAT the Guelph Police Services Board accepts the proposed changes to Schedule "E" Rules of Procedure for Taxi License Appeals and related documentation forms for "Notice of Appeal", "Notice of Hearing", "Affidavit of Service" and "Notice of Decision", and

THAT Policy Statement BD 04-25 be repealed.

- CARRIED -

19. NEW BUSINESS

19.1 Victim Services Wellington requesting support of fund raising golf tournament

Moved by G. Kovach

Seconded by K. Farbridge

THAT the Guelph Police Service Board supports the Victim Services Wellington Golf tournament by donating \$250.00 and that payment be made from the Community Account.

- CARRIED -

19.2 Law Enforcement Torch Run for Special Olympics

Moved by P. Giles

Seconded by K. Farbridge

THAT the Guelph Police Services Board support the Law Enforcement Torch Run for Special Olympics Ontario by donating \$175.00 and that payment be made from the Community Account.

- CARRIED -

20. ADJOURNMENT

Moved by K. Farbridge

Seconded by G. Kovach

THAT the meeting be adjourned at 3:12 p.m.

- CARRIED -

The Chief announced that as a provincially appointed member of the Guelph Police Services Board Marty Fairbairn's term has expired. Chief Davis thanked Marty for his support and dedication over the past five years on the Guelph Police Services Board. Marty Fairbairn thanked everyone for their support and friendship over the past five years and indicated how much he had enjoyed his time on the Guelph Police Services Board.

Dave Clark
Chair

Carol Parton
Executive Assistant