



#### 14. MINUTES OF PUBLIC MEETING

Moved by M. Fairbairn  
Seconded by P. Giles

**THAT** the Minutes of the Public Meeting held Thursday, December 17, 2009 be approved as presented.

- CARRIED -

#### 15. CHAIR'S REPORT

##### 15.1 Correspondence Received

- a) Request for support of KICKZ Soccer Program

Moved by G. Kovach  
Seconded by K. Farbridge

**THAT** the Guelph Police Services Board supports the KICKZ Onward Willow Soccer Program by providing \$300.00 to be paid from the Community Account to assist with transportation costs.

- CARRIED -

- b) Request for campaign support for Guelph's Neighbourhood Support Coalition

J. Buisman who was accompanied by Anne Marie Simpson and Christine Nolan, provided some history and background relating to Guelph's Neighbourhood Groups and their current situation regarding funding. It was requested that as a community partner the Guelph Police Services Board would forward a letter to the provincial government, the Ministry of Child and Youth Services, advising that we are supporting these neighbourhood groups. Financial support was also requested.

Moved by G. Kovach  
Seconded by P. Giles

**WHEREAS** on January 21, 2010, the Guelph Police Services Board received a presentation from the Guelph Neighbourhood Support Coalition requesting support for their application for the continuance of funding from the Ministry of Children and Youth Services for the provision of Community Development Workers leading Child Development Programs supporting Guelph Neighbourhood Groups; and

**WHEREAS** the primary funding for the Neighbourhood Groups has been the City of Guelph and Family and Children's Services and in October 2009 the Ontario Ministry of Youth and Children Services informed Guelph Family and Children's Services that there would be no further funding of the Community Development Program using child protection dollars; and

**WHEREAS** programs such as the Child Development Programs address many of the 'root causes' of crime and violence; and

**WHEREAS** the Business Plan of the Guelph Police Services Board strongly endorses Neighbourhood Policing and activities that have positive social impacts on our communities; therefore

**BE IT RESOLVED** that the Guelph Police Services Board supports the campaign of the Guelph and Wellington Family and Children's Services to the Province of Ontario to provide continued funding of the Child Development Programs supporting Guelph Neighbourhood Groups ; and

**THAT** this information including a letter requesting support be forwarded to Minister Laurel Broten, Ministry of Children and Youth as well as to MPP Liz Sandals, Parliamentary Assistant for Transportation.

- CARRIED UNANIMOUSLY -

- c) Thank you from Big Brothers Big Sisters for sponsoring a hole for the Golf Fore Kids Sake 2010
- d) Email from the Guelph Mercury regarding the protocol for Public meeting agendas and reports

The protocol regarding the distribution of meeting material was reviewed. It was also noted that the agenda for the Public meeting is sent to the various media on the Thursday prior to the Public meeting and posted on the Guelph Police Service website. Copies of all correspondence sent and received are not included in the package (to reduce paperwork) but are available upon request. The media present was reminded that all queries of the Guelph Police Services Board should be directed to the Chair.

## 15.2 Correspondence Issued

- a) Letters to new hires
- b) Letters to community stakeholders pertaining to the schedule of 2010 Guelph Police Services Board meetings
- c) Letter to City Council regarding revised 2010 Operating and Capital Budgets
- d) Letter to Red Top Taxi regarding replacement of mobility van
- e) Letter to Canadian Cab regarding protocol for reporting suspicious incidents
- f) Letter to Red Top Taxi regarding protocol for reporting suspicious incidents
- g) Letter to Bob's Towing confirming acceptance of their tender bid for the year 2010

## 16. CHIEF'S REPORT

### 16.1 Taxi Licenses

Moved by G. Kovach

Seconded by M. Fairbairn

**THAT** the Guelph Police Services Board approve the taxi/limousine licences of Asghar Khan, John Whittaker, Erin Woutghwell, Doak McCraney and Gabor Podrubszky

- CARRIED -

### 16.2 Human Resources Report

There is a full complement of staff.

#### Resignation

Ann Marie Scheffler has resigned her position of Temporary Part-time Occurrence Dicta-typist.

#### Retirement

Constable John Keyes, after 36 years of service dedicated to policing, has submitted his notice of retirement effective January 29<sup>th</sup>, 2010.

#### Transfers

A number of internal transfers with the effective dates were shared.

#### Temporary Hire

There were two successful internal candidates hired for the following positions:  
Cameron McWade - Temporary Full-time Purchaser/Mail Clerk position  
Erin Gilpin - Temporary Full-time Occurrence Dicta typist for a one year maternity leave contract position effective April 1, 2010.

#### Olympic Security Detail

Ten Guelph Police Officers will be assisting with the security protection of the 2010 Winter Olympics in Vancouver/Whistler from February 12 -26. Costs will be recovered from the Federal Government.

### Succession Planning Program

The Executive Management team and the Human Resources Manager have commenced the Succession Planning Program with Mentorship training on January 6, 2010. The six participants and the Executive leadership team attended the training session. Individual meetings will commence in January.

### Attendance Management Program

The Human Resources Division is researching and designing an Attendance Management Program. Preparation steps for this program have been set up with implementation to be in conjunction with the new performance appraisal process at the end of March 2010.

### Recruitment Initiatives

Diversity training was delivered to all officers in patrol and support services in November/December 2009.

The English as a Second Language class for Canadian Police and Law for New Canadians completed their program.

### Accommodation

A summary of Guelph Police Service staff that is currently accommodated on duty or off work due to work-related and non work-related injuries, maternity leave or on modified duty was presented as information.

## **16.3 Monthly Meetings**

Saturday January 16, 2010 the Guelph Police Service hockey team participated in the "Jay Pirie Memorial Game" against the Guelph Storm. This year's event raised \$5,000.00 and Sergeant Doug Pflug was acknowledged for his leadership which was appreciated by the Board.

## **16.4 Use of Force – Year End Report**

During the period October 1 to December 31, 2009 there were 15 incidents requiring 22 levels of force to bring the situations to successful resolution. During the same period in 2008 officers used 20 levels of force during 13 incidents, and in 2007 used 21 levels of force during 17 incidents respectively.

During the period of January 1, 2009 to December 31, 2009 160 levels of force were used on 51 incidents. During the period January 1 to December 31, 2008 police officers used 90 levels of force during 56 incidents.

The Chief informed the Board of a change of protocol regarding to the reporting on the levels of force used.

In the past when more than one level of force was utilized there was only one report submitted to cover the incident. In this report and all future reports, if multiple levels of force are used during an incident, then each individual level of force will be recorded. This explanation is the reason for the increased number of levels of force utilized in each individual incident.

### **16.5 Professional Standards - Reports**

During the period October 1 to December 31, 2009, the Guelph Police Service received three new public complaints. One was resolved informally and two are ongoing. One public complaint outstanding from the third quarter was withdrawn by the complainant. The Ontario Civilian Commission on Police Services confirmed our decision on one public complaint. One new internal investigation was initiated in the fourth quarter and concluded with disposition without a hearing. One internal investigation from the third quarter is still on-going. One internal investigation is outstanding from 2008, and is on hold pending the resolution of a criminal charge against the officer. There have been no SIU investigations in this quarter.

Ten public complaints were received by the Guelph Police Service through 2009. Nine complaints related to the conduct of members of the Service and one was a service complaint. Seven of the conduct complaints have been resolved and two carried over to 2010. The Guelph Police Service initiated three internal investigations in 2009. Two investigations were resolved by way of discipline without a hearing and one investigation is still ongoing. There were no investigations involving the Special Investigations Unit.

The legislation pertaining to public complaints has changed with the creation of the Office of the Independent Police Review Director (OIPRD) in October 2009. All public complaints will be screened and classified by the OIPRD and third party complaints will now be accepted.

The Ontario Civilian Commission Police Services (OCCPS) has been renamed the Ontario Civilian Police Commission (OCPC) and will no longer conduct reviews of public complaints.

### **16.6 Crime Stoppers – Year End Report**

During the period January to December 2009, 958 calls were received, 629 new codes were issued. There were 25 cases cleared and 92 charges laid. A month by month review shows that between 45% and 60% of new tips received and new codes issued are relating to information forwarded to the Guelph Police Service Intelligence and Drug Unit. Stolen property value recovered amounted to \$9,200.00 and narcotics seized were valued at \$47,500.00.

## **16.7 Budget Signing Authority for 2010**

A copy of the signing authority for the Guelph Police Service budget was presented in accordance with the Guelph Police Services Board's Financial Policy, BD-01-001 section 7.1. This information along with original signatures has been forwarded to City Staff.

## **16.8 Statistics Canada "Weighted Clearance Rates"**

The background and explanation of the new "Weighted Clearance Rate" was reviewed. A graph comparing criminal code violations, violent criminal code and non-violent criminal codes was included in the explanation.

The Chief also explained that the Guelph Police Service has always operated on the premise that community policing requires citizen support and a police/community partnership in order to be successful. The Guelph Police Service believes that regardless of how insignificant an incident may appear that if a citizen is concerned enough to contact the police, then the police will make an incident report and respond accordingly. Apparently not all police services respond the same and may not be recording and reporting minor criminal offences.

Many people call the police regarding minor thefts such as lawn chairs, Christmas lights, spot lights, bicycles and toys from yards, or for damage such as eggs thrown at a residence, trees or plants damaged, or broken windows. These types of crimes are very difficult to solve as there are generally no witnesses to the incidents. As such, clearance rates for minor offences are often low as exhibited in the Stats Canada findings for non-violent offences.

However, as noted, the Guelph Police Service clearance rates for violent offences are quite high in comparison to their counterparts. The latter finding is particularly important locally because Guelph enjoys the lowest crime rate in Canada for a municipality of similar size and the Guelph Police Service has a high solvency rate for serious crimes that are reported.

In 2010 the Guelph Police Service is undertaking a comparison study with other Police Services to see how they record minor incidents and how they are reported to Stats Canada. There may be opportunities to improve clearance rates for minor offences as well.

The Board thanked the Chief for his explanation and indicated that given appropriate resources, the Guelph Police Service continues to respond to citizen's reports of minor thefts and incidents. It was also indicated that once citizens stop reporting these incidents, the Guelph Police Service loses the ability to determine trends in crime.

**17. OLD BUSINESS - None**

**18. NEW BUSINESS**

**18.1 Community Account 2009 Annual Report**

The annual report of the Community Account as prepared by the Executive Assistant was reviewed. The account balance as of December 31, 2009 is \$15,450.04. The Board also holds two G.I.C.'s. Interest for 2009 will be added in February on the anniversary date.

**Community Account - Investment**

During the 2004 audit of the Community Account Weiler & Company noted a very healthy balance in this account and highly recommended that a portion of the funds be invested where they would earn a higher rate of interest. The account again has a significant positive balance. A history outlining the expenditures and receipts for this account from 2000 forward to the present date was reviewed. A copy of the current account status was reviewed with consideration requested to invest a portion of the account balance in another G.I.C.

Moved by G. Kovach

Seconded by M. Fairbairn

**THAT** the Guelph Police Services Board authorize the Executive Assistant to take \$5,000.00 from the Community Account and invest it in a Guaranteed Investment Certificate or other vehicle which will provide the highest interest yield available at that time.

- CARRIED -

**18.2 Police Ball – Proposed Changes**

The organizing committee for the 2010 Police Ball would like a Board member to become part of the planning committee; M. Fairbairn was appointed as the Board representative.

Moved by P. Giles

Seconded by M. Fairbairn

**THAT** the Guelph Police Services Board supports the eleven proposed changes for 2010 Police Ball from the Ball Committee; and

**THAT** Guelph Police Services Board does not support the proposed change to offer members a pre-loaded VISA or MASTER card as an alternative selection for their gift for years of service awards or retirements, as presented at the Public meeting of January 21, 2010.

- CARRIED-

**18.3 Guelph Police Service hockey team support request**

Moved by G. Kovach

Seconded by P. Giles

**THAT** the Guelph Police Services Board provide financial assistance to the Guelph Police Service hockey teams with a donation of \$400.00 per team to be paid from the Community bank account, to help defray the cost of two teams participating in the 2010 International Police Hockey Tournament to be held March 3 and 4, 2010.

- CARRIED -

**19. ADJOURNMENT**

Moved by M. Fairbairn

Seconded by K. Farbridge

**THAT** the meeting adjourn as at 3:44 p.m.

- CARRIED -

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Dave Clark  
Chair

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Carol Parton  
Executive Assistant