

## **PUBLIC MEETING**

### **MINUTES - FEBRUARY 18, 2010**

A Public meeting of the Guelph Police Services Board was held on February 18, 2010 in the Board Room, 3<sup>rd</sup> Floor of the Guelph Police Service commencing at 2:30 p.m.

Present: D. Clark, Chair  
M. Fairbairn, Member  
K. Farbridge, Member  
P. Giles, Member  
G. Kovach, Member  
C. Parton, Executive Assistant

B. Eden, Deputy Chief, Neighbourhood Services  
S. Morris, Corporate Services Director  
K. Pagnan, Finance Manager  
T. Harris, Human Resources Manager

Regrets: R. Davis, Police Chief  
H. Perets, Legal Counsel

#### **11. WELCOME**

The Chair welcomed everyone and called the meeting to order at 2:40p.m.

#### **12. APPROVAL OF AGENDA**

Moved by M. Fairbairn  
Seconded by G. Kovach  
**THAT** the Agenda be approved as amended.  
- CARRIED -

#### **13. DECLARATION OF CONFLICT OR PECUNIARY INTEREST**

There were no declarations of conflict or pecuniary interest.

## 14. MINUTES OF PUBLIC MEETING

Moved by P. Giles

Seconded by M. Fairbairn

**THAT** the Minutes of the Public Meeting held Thursday, January 21, 2010 be approved as presented.

- CARRIED -

## 15. CHAIR'S REPORT

### 15.1 Correspondence Received

- a) Sergeant Gazzola – Big Brothers Bowl-a-thon (*to be dealt with under 18.1*)
- b) OAPSB – Conference Sponsorship (*to be dealt with under 18.2*)
- c) Thank you from Guelph Police  
Service Junior Citizen Award Program
- d) Thank you from the Guelph Wellington Special Olympics

### 15.2 Correspondence Issued

- a) Letter to Sergeant D. Pflug regarding 2010 Police Ball
- b) Letter to retiree Constable John Keyes
- c) Letter to Honourable Minister Laurel Broten regarding the Guelph  
Neighbourhood Support Coalition

## 16. CHIEF'S REPORT

### 16.1 Taxi Licenses

Moved by G. Kovach

Seconded by M. Fairbairn

**THAT** the Guelph Police Services Board approves the taxi/limousine licences of Brian Johnston and Gordon Machen.

- CARRIED -

### 16.2 Human Resources Report

There is a full complement of Police and there is one full time Civilian vacancy.

#### Hiring of New Personnel

Moved by G. Kovach

Seconded by P. Giles

**THAT** the Guelph Police Services Board appoint Lester Tang as a First Class Constable to the Guelph Police Service effective February 1, 2010.

- CARRIED -

#### Retirement

Chris Ross, Manager of Data Services will be retiring from the Service effective February 28, 2010.

#### Transfer of Personnel

A number of internal transfers with the effective dates were shared.

#### Temporary Transfer

Erin Gilpin will be taking on the Temporary Full-time Occurrence Dicta-typist position effective April 1, 2010.

#### Recruitment Initiatives

The Recruiting Unit is in the process of creating a brochure and Guelph Police Service web page for new Canadians which will include information about our Service. The site will also include an FAQ section, Canadian laws, community resources and links to other services. A meeting to discuss the current hiring practices of Special Constables by the University was held between the Recruiting Sergeant and Director Robin Begin at the University of Guelph Police.

#### Accommodation

A summary of Guelph Police Service staff currently off duty due to work-related (WSIB) injuries or non work-related injuries/maternity leave; or on modified duty due to work-related (WSIB) injuries or non-work related injuries/maternity leave was reviewed.

#### Monthly meetings

Corporate Services Director Shelagh Morris, Inspector H. Schnurr and the Community Relations Sergeant Doug Pflug will be meeting with the Principals and Vice Principals of local high schools during the month of March.

### **16.3 Year end Variance report**

The variance report for the period January 1 to December 31, 2009 was reviewed. The total net expenditure for the year indicates a \$508,253 (1.7%) positive variance. Several expenditures are not yet included as the City of Guelph has not closed the 2009 finances; this is expected to occur at the end of February. Therefore, final figures will be provided at the March meeting.

### **16.4 Revocation of Taxi Licence**

The taxi licence of Mr. Edward Tanti who was authorized to drive a cab for Canadian Cab was revoked effective January 28, 2010.

## **16.5 Property Audit report**

In accordance with Guelph Police Service Policy LE -028, an annual property audit was conducted and all cash, firearms and randomly selected property were accounted for.

## **17. OLD BUSINESS**

### **17.1 Community Account Investment**

An investment of \$5,000.00 from the Community Account was made in a non-redeemable G.I.C. for a period of three years.

## **18. NEW BUSINESS**

### **18.1 Sergeant Gazzola – Big Brothers Bowl-a-thon**

Moved by G. Kovach  
Seconded by P. Giles

**THAT** the Guelph Police Services Board support the Guelph Police Service Team participating in the Big Brothers Bowl-a-thon in the amount of \$200.00 to be paid from the Community Account.

- CARRIED -

### **18.2 OAPSB – Conference Sponsorship**

Moved by G. Kovach  
Seconded by K. Farbridge

**THAT** the Guelph Police Services Board takes no action on the funding request for the 2010 Ontario Association of Police Services Boards Annual Conference to be held in Point Edward from April 28, 2010 to May 1, 2010.

- CARRIED -

## **19. ADJOURNMENT**

Moved by G. Kovach  
Seconded by K. Farbridge

**THAT** the meeting adjourn as at 3:30 p.m.

- CARRIED -

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Dave Clark  
Chair

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Carol Parton  
Executive Assistant