

4. OPERATING AND CAPITAL BUDGET UPDATES

The 2010 Budget is driven by at least four (4) considerations. The Corporate Goals and Objectives in the Business Plan that were developed through consultation with the community

The Guelph Police Service is bound by the Adequacy Standards mandated by the Police Services Act. The Guelph City Council has provided the Board with ongoing direction related to budget preparation format and financial guidelines.

The initial estimates have been available for public review in hard copy and on the website since September 16th. Today is scheduled for review of public submissions and delegations and for Board discussion leading to a decision of the estimates to be forwarded to the City for consideration by Council.

The protocol for today's meeting will be:

- Review of revised estimates completed by the Administration
- Review of Public correspondence
- Delegations (if any)
- Opportunity for the public in attendance to make comments or ask questions
- Board discussion and decision.

Director of Corporate Services presented a brief overview of the Operating Budget with comparisons between the 2010 approved budget and the 2011 estimated budget.

The Finance Manager presented a brief overview of the Capital Budget focusing on the two funding envelopes of the Guelph Police Services two sources, Tax Supported Capital Envelope and the Vehicle and Equipment replacement envelope.

5. PRESENTATION

Volunteer Centre of Guelph/Wellington – Cathy Taylor, Executive Director and Sue Bennett Chair of the Volunteer Centre of Guelph/Wellington Board of Directors presented their position over the proposed implementation of the \$10.00 Volunteer Reference Check fee and made recommendations towards the future consideration of this item.

6. QUESTIONS FROM THE PUBLIC ATTENDING - none

7. BOARD DISCUSSION

Reference Checks

Moved by P. Giles

Seconded by K. Farbridge

THAT the board rescinds the motion of July 15, 2010 “**THAT** the Guelph Police Services Board approves the fee of \$10.00 for Volunteer Reference Checks”; and,

THAT the board rescinds the motion of August 5, 2010 “**THAT** the implementation date for the new \$10.00 charge for Volunteer Reference Checks be approved as January 1, 2011”; and,

THAT there continue to be no fee for volunteer reference checks at this time.

- CARRIED -

Moved P. Giles

Seconded K. Farbridge

THAT the Guelph Police Services Board work in concert with the Volunteer Centre of Guelph/Wellington to determine a process of educating volunteer organizations on the essential requirements for volunteer reference checks in order to reduce unnecessary reference checks; and;

THAT the results of this undertaking will be reviewed in the fall of 2011, for consideration in the 2012 budget process.

- CARRIED -

Moved by K. Farbridge

Seconded by P. Giles

THAT the \$40,000 anticipated revenue from the 2011 reference check fee for volunteers only will be removed and will reduce the efficiencies by \$40,000.00.

- CARRIED -

8. BOARD MOTION

Moved by P. Giles

Seconded by K. Farbridge

Operating Budget

WHEREAS the Guelph Police Services Board is committed to the stated Board priorities of staffing for the south end emergency services facility to make it functional and efficient; working with partners to reduce drug use and drug related activity; reviewing the success of previous initiatives; enhanced pedestrian/traffic and road safety; supporting effective policing and member satisfaction through operational efficiencies and career development opportunities; and increasing the feeling of safety within the community and with a focus on downtown; and the corporate goals from the 2010-2012 Business Plan; and to its responsibility for the provision of adequate and effective policing for the City of Guelph; and

WHEREAS the Guelph Police Services Board has conducted a comprehensive review of the 2011 Operating Budget prepared by the Chief and Guelph Police Service staff; and

WHEREAS the Guelph Police Services Board has reviewed the proposed 2011 Operating Budget in consideration of the City of Guelph's 2011 Budget Process direction and guidelines; and

WHEREAS the Guelph Police Services Board has considered the feedback received on the draft 2011 Operating Budget proposals; therefore,

BE IT RESOLVED that the Guelph Police Services Board supports the Guelph Police Service Operating Budget in the amount of **\$32,317,600** for 2011, including **4.5 FTE** for operational growth and **3.0 FTE** for the south end emergency services station, representing a 6.6% increase over the 2010 budget; and

THAT the three onetime purchases included in the proposed 2011 operating budget totaling \$91,100 be removed and purchased in 2010 and funded from the projected operating surplus; and

THAT the Board forward this information to the City of Guelph Council.

Capital Budget

WHEREAS the Guelph Police Services Board is committed to the stated Board priorities of staffing for the south end emergency services facility to make it functional and efficient, working with partners to reduce drug use and drug related activity, reviewing the success of previous initiatives, enhanced pedestrian/traffic and road safety, supporting effective policing and member satisfaction through operational efficiencies and career development opportunities, and increasing the feeling of safety within the community and with a focus on downtown; and the corporate goals from the 2010-2012 Business Plan and to its responsibility for the provision of adequate and effective policing for the City of Guelph; and

WHEREAS the Guelph Police Services Board has conducted a comprehensive review of the 2011-2020 Capital Budget prepared by the Chief and Guelph Police Service staff; and

WHEREAS the Guelph Police Services Board has reviewed the proposed 2011-2020 Capital Budget in consideration of the City of Guelph's 2011 Budget Process direction and guidelines; and

WHEREAS the Guelph Police Services Board further acknowledges that the City has proposed a police vehicle and equipment replacement reserve funding envelope totaling \$4,154,496 for 2011-2020 and a tax supported capital envelope totaling \$2,872,836 for the Police Service to fund departmental priority projects; and,

BE IT RESOLVED that the Guelph Police Services Board supports the Guelph Police Service Capital Budget in the amount of

\$2,470,946 in 2011, \$4,190,490 in 2012, \$4,701,940 in 2013, \$3,253,527 in 2014, \$6,239,982 in 2015, \$499,350 in 2016, \$435,050 in 2017, \$993,000 in 2018, \$1,231,300 in 2019 and \$895,550 in 2020 to address headquarters renovations and maintenance, new and replacement vehicle acquisitions, and replacement of police radios and equipment; and

THAT the Council recognize that the 20 year capital reserve envelopes allocated by the City do not provide sufficient funds to meet the capital budget needs of the Service for necessary infrastructure from 2011 – 2020; and,

THAT the Board forward this information to the City of Guelph Council.

- CARRIED -

9. APPROVAL MINUTES OF PUBLIC MEETING OF SEPTEMBER 16, 2010

Moved by K. Farbridge

Seconded by P. Giles

THAT the Minutes of the Public Meeting held Thursday, September 16, 2010 be approved as presented.

- CARRIED –

10. CHAIR’S REPORT

Correspondence Received

- Donation in support of Cops & Kids Christmas Initiative – 2010

Correspondence Issued

- New hire letters – Cadets McKeen and Squires
- Letter and cheque to Guelph Community Volunteer Patrol
- Letter regarding Goodlife Fitness Toronto Marathon Relay Race
- Big Brothers Big Sisters Association of Guelph regarding 2011 financial support
- Press Release regarding 2011 Budget
- Letter and cheque to Guelph Police Service Photography Club

11. CHIEF’S REPORT

11.1 Taxi Licenses

Moved by K. Farbridge

Seconded by P. Giles

THAT the Guelph Police Services Board approve the taxi driver license applications of Michael Anderson, Jason Neely and Frank Yanchus.

- CARRIED -

11.2 Human Resources Report

The current police compliment is short one (1) position and the civilian complement is short two (1.5 FTE) positions.

Hiring of New Personnel

Moved by K. Farbridge

Seconded by J. Sorbara

THAT the Guelph Police Services Board approves the appointment of Natasha Brown as a permanent member part-time Special Constable – Court Security effective October 12, 2010.

CARRIED -

Retirements

Dr. Barry Martin, who has been serving as the Guelph Police Service physician for new applicants is retiring. WellServe Inc. has been contracted to provide this service.

Transfers

A number of internal transfers with the effective dates were shared for 2010.

Recruitment Initiatives'

September 29, 2010, the Recruiting Unit attended a career Fair at RIM Partnerships for Employment;

October 13, 2010, the Recruiting Sergeant attended the Career Pathways job fair at the River Run with approximately 800 students attending; and

October 19, 2010, a "Recruitment Night" is being held at the Guelph Police Service.

Accommodation

A summary of Guelph Police Service staff currently *off duty* due to work-related (WSIB) injuries or non work-related injuries/maternity leave or on *modified duty* due to work-related (WSIB) injuries or non-work related injuries/maternity leave was presented as information.

11.3 Monthly Staff Meetings

A list of upcoming meetings schedule for September and October 2010 was shared.

11.4 Financial reports

The Police Variance Report for the nine months ending September 30, 2010 was presented. The actual expenditures are below the projected year-to-date budgeted figures. Based upon assumptions at this time there may be a possible variance of \$500,000.00 at year end.

The final variance report for the period January 1 to December 31, 2009 was reviewed. The total net expenditure for the year indicates a \$422,826.00 (1.45%) positive variance. The year- end surplus was utilized by the City to fund the City of Guelph departmental deficits.

11.5 Use of Force – quarterly report

During the third quarter July 1, 2010 to September 30, 2010 there were 22 incidents requiring 47 levels of force to bring these situations to a successful resolution. The Use of Force reports were reviewed and in each case the officers were justified in using the force outlined in their reports. There were no concerns identified and this highlights the fact that the Guelph Police Service is performing at a remarkably high standard. During the same period in 2009 and 2008 officers used 36 levels of force during 12 incidents, and 20 levels of force during 11 incidents respectively.

11.6 Professional Standards quarterly report

In the third quarter of this year the Guelph Police Service received five public complaints, two of which are ongoing. Two public complaints which were carried over from the second quarter of 2010 have been concluded and deemed unsubstantiated. Two internal investigations one from the first quarter and one from the second quarter of 2010 were carried over. Both remain ongoing. One internal investigation is outstanding from 2008. One new S.I.U. investigation from the third quarter was received and the officers cleared of any wrong doing. The administrative review on this S.I.U. investigation regarding policy, procedure and service determined that all current policies and procedures were followed as required.

12. OLD BUSINESS – none

13. NEW BUSINESS

13.1 Cops & Kids Christmas Initiate – request for donation

Moved by P. Giles

Seconded by K. Farbridge

THAT the Guelph Police Services Board approve the contribution of \$400.00 and that the payment is to be from the Community Account.

- CARRIED –

14. Quarterly Community Account Report

The quarterly report for the Community Account as prepared by the Executive Assistant was received as information.

15. ADJOURNMENT

Moved by P. Giles

Seconded by J. Sorbara

THAT the meeting be adjourned at 1:15 p.m.

- CARRIED -

Pat Giles
Vice Chair

Carol Parton
Executive Assistant