



**GUELPH POLICE SERVICES BOARD**

By-law No. 148 (2011)

Being a By-law to rescind By-Law 147 and the charge for Volunteer Reference Checks in Schedule A.

**Whereas**, Section 391(1.1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, authorizes a local board (Guelph Police Services Board) of a municipality (City of Guelph) to pass by-laws imposing fees or charges on any class of persons, for:

- (a) services or activities provided or done by or on behalf of it;
- (b) costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and
- (c) the use of its property including property under its control;

**And Whereas**, the Board wishes to recover some of the costs of delivering or providing certain services and activities identified herein;

**NOW THEREFORE, THE GUELPH POLICE SERVICES BOARD HEREBY ENACTS AS FOLLOWS:**

- (1) **That** the fee for Volunteer Reference Checks be rescinded for a period of one (1) year in the Fees and Charges for the services and activities delivered or provided by the members of the Guelph Police Service shall be as described in Schedule "A" ; as

"Volunteer Reference Checks"	\$0.00	Data Services
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(2) **That** By-Law 148 is to come into force on January 1, 2012.

PASSED THIS 15<sup>th</sup> DAY of December, 2011

"Judy Sorbara"

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Chair, Judy Sorbara

"Carol Parton"

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Executive Assistant

# SCHEDULE "A"

## TO BY-LAW 148(2011)

<b>Guelph Police Service Board Fees and Charges for Services</b>			
<b>Schedule "A"</b>			
<i>Area</i>	<i>Document/Service</i>	<i>Fee/Charge</i>	<i>Unit</i>
<b>Alarms, pursuant to policy LE-001</b>			
Registration	Yearly Fee	\$40.00	Data Services
False Alarm Attendance	First Instance	\$75.00	
	For each subsequent False Alarm	\$25.00	
	Non-registered premise attendance	\$110.00	
<b>Fingerprints</b>			
Civilian	VISA requirement, adoption, pardons	\$30.00	Investigative Support Services
RCMP VS Clearance	Employment	\$30.00	
	Volunteers	nil	
<b>Freedom of Information (FOI)*</b>			
FOI Application		\$5.00	Legal Services
Photocopies and Computer printouts		\$0.20 per page	
Records provided on CD-ROMs		\$10.00 per CD-ROM	
Manual Search for a record		\$7.50 per 15 minutes	
Preparing a record for Disclosure	Severing a part of a record	\$7.50 per 15 minutes	
Developing a computer program or another method of producing a record from machine readable record		\$15.00 per 15 minutes	
Costs of locating, retrieving, processing and copying a record if the costs are specified on an invoice		as per invoice	
<b>Reports</b>			
Accidents	Motor Vehicle Collision Reports (MTO)	\$50.00	Data Services
	Property, Insurance	General Occurrence Report	
Witness Statements		\$50.00	
Police Clearance	Employment	\$35.00	
	Volunteers	nil	
Notice of suspension of Driver's Licence		\$1.50	Courts

\*R.R.O., 1990, Reg. 823 as amended under the Municipal Freedom of Information and Protection of Privacy Act

\*If the estimate from the FOI office is \$100 or more, a deposit of 50% will be required

Note: All fees, except for collision reconstruction reports and special duty are inclusive of taxes. Taxes are applied in accordance with applicable current legislation.

<b>Guelph Police Service Board Fees and Charges for Services</b>				
<b>Schedule "A"</b>				
<i>Area</i>	<i>Document/Service</i>	<i>Fee/Charge</i>	<i>Unit</i>	
<b>Collision Reconstruction Report</b>				
CAD Scale Diagram		\$500.00	Traffic	
Field Sketch		\$250.00		
Hand-drawn Scale diagram		\$800.00		
Officers Technical Notes	Per Page	\$13.00		
	Minimum Fee	\$75.00		
Photographs	Per Photograph	\$15.00		
	Minimum Fee	\$75.00		
Technical Data Report		\$500.00		
Technical Interview with Collision Reconstruction Officer	First Hour	\$200.00		
	Additional Hour	\$65.00		
	minimum Fee	\$200.00		
Vehicle Mechanical Inspection Report		\$175.00		
Video of Collision Scene		\$150.00		
Complete Report		\$2,500.00		
<b>Special Duty, pursuant to policy AI-006</b>				
Administration Fee		\$30.00 per day	Communications	
Late Notice Request Fee		\$50.00		
Cruiser Fee		\$30.00 per hour		
Officer Fee, minimum three hours				
Constable	Event not serving liquor	1.5 times the 1st Class constable wage/hr under the collective agreement		
		1.5 times the 1st Class constable wage/hr under the collective agreement, plus \$10.00 per hour		
	Event serving liquor	2 times the 1st Class constable wage/hr under the collective agreement		
Supervisor	Event not serving liquor	1.5 times the 2nd level sergeant wage/hr under the collective agreement		
		1.5 times the 2nd level sergeant wage/hr under the collective agreement, plus \$10.00 per hour		
	Event serving liquor	2 times the 2nd level sergeant wage/hr under the collective agreement		
	RIDE program			

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